



High
Schools
International

Pre Application

Our Pre-Application form explained

[High Schools International Online Pre-Application Form](#)

Pre-Application

After 30 years we have perfected our application process. We're sure you will find our Pre-Application is:

- A quick and easy way to find out what schools your student could realistically attend
- Intuitive to your business
- A free, non-committal way of helping your students find their ideal programme
- The perfect way to manage the expectations of your student and their parents

Why do we use a Pre-App?

- Every school has different requirements for entry and availability
- Schools will not confirm availability to us until they have seen school transcripts and evidence of English level
- Schools in the UK and Ireland can be very selective – our Pre-Application gives your students the best chance of finding a place at a suitable school
- Information in the Pre-Application helps our Placement Managers recommend only schools that are relevant and available to your student
- Our Pre-Application process helps protect your business

How does it work?

- Our online Pre-Application is designed to flow with a typical first consultation between agent and prospective student
- Your online Pre-Application can be saved and completed within 14 days. A completed Pre-Application will consist of:
 - Pre-Application form
 - English Test
 - Last 2 years academic transcripts
- Once we have all three pieces of information we can start speaking to schools on behalf of your student
- Within 2 working days our Placements Managers will be able to recommend a selection of schools that would consider your student
- When a preferred school is chosen, we can begin the enrolment process.

Section 1 – Agent Information

Agent Information

Organisation Name *	Country
<input type="text"/>	<input type="text"/>
Contact Name *	Contact Email *
<input type="text"/>	<input type="text"/>

Following submission of this application a confirmation email notification will be sent to the email address entered above.

Head Office (if applicable)	Head Office Email
<input type="text"/>	<input type="text"/>
Head Office: If the Head Office email address is entered a copy of the submission confirmation message will be sent to the address you have entered.	
Phone	
<input type="text"/>	
Address	
Address Line 1	
<input type="text"/>	
Address Line 2	
<input type="text"/>	
City	State / Province / Region
<input type="text"/>	<input type="text"/>
Postal / Zip Code	Country
<input type="text"/>	<input type="text"/>

This information is automatically entered into our system, so it is important that it is correct.

It also links the student details to you, which protects your business.

Our partners come in all shapes and sizes.

If your company has a central office, please complete this information.

A copy of the Pre-Application will be sent here too.

Section 2 – Student Information

Each field in this section is mandatory. As mentioned above, this student will be linked to your company so please make sure the information is correct

Student Information

Name*	Sex*	Date of Birth*
First <input type="text"/>	<input type="text"/>	mm/dd/yy <input type="text"/> 
Last <input type="text"/>		
Nationality*	EU/EEA Passport Holder?*	
<input type="text"/>	<input type="radio"/> Yes <input type="radio"/> No	

Some schools can only accept students from the EU or EEA. If your student carries a passport from one of these countries it could open up more options for them.

Section 3 – Programme Information

If your student would like to select more than one option in these fields, please enter all options into these boxes separated by commas.

Programme Information

Preferred Country *

- Canada
- UK
- USA
- Ireland

Other

If more than one please list here

School *

- Public/State Day (Homestay)
- Public/State Boarding
- Private Day (Homestay)
- Private Boarding

Other

If more than one please list here

Programme Type *

- Full Programme
- Guardianship Only
- Placement Only

Duration *

- 1 Term
- 2 Terms/Semester
- 3 Terms/2 Semesters
- Multi-Year

Co-educational or Single Sex? *

- Co-educational
- Boys Only
- Girls Only
- No Preference

Start Year *

Start Month *

- September
- January
- Other

Current School Grade *

Grade Applied For *

Every field on this page is mandatory. This helps our Placements Managers identify the best programme for your student.

Section 3 – Programme Information

This is your opportunity to tell our Placements Managers everything they need to know about your student.

Please put as much detail into this section as possible.

Special Requirements *

Subjects, locations, sports and/or activities

If not applicable please enter n/a

Medical Issues *

If not applicable please enter n/a

Dietary Requirements *

If not applicable please enter n/a

Allergy Details *

If not applicable please enter n/a

We need to be made aware as early as possible if your student has any medical issues, dietary requirements or allergies.

If any of these do not apply to your student, please enter *n/a* in the box.

Section 4 – School Preferences

Sometimes a student may have an idea of what school they would like to send an application to. Our Placement Managers will always try to accommodate this request.

School Preferences

If you prefer specific schools, please list them here. Please note: We cannot guarantee availability in your first preference school.

1st Preference

2nd Preference

3rd Preference

This is not a mandatory field so it does not have to be filled in. However, it can give our Placement Managers an indication of the student's expectations.

Section 5 – Budget

Schools prices can vary which is why we ask for an idea of budget.

Filling in this field could save time at later stages of the application.

Budget

Maximum

Maximum budget for the whole programme

Currency

GBP (£)

EURO (€)

US Dollars (\$)

CAN Dollars (\$)

This is not a mandatory field so it does not have to be filled in. However, it can give our Placement Managers an indication of the student's expectations.

Section 6 – School Results

The information from this section will support the transcripts and English test results. Schools will require this information before they can advise on availability.

School Results

3 x Best Subjects & Grades

3 x Worst Subjects & Grades

Average School Grades This Year

Average School Grades Last Year

English Level

Most recent International English Test

IELTS, TOEFL, etc. & date taken & result

Estimated Level of English

- Beginner
- Pre-Intermediate
- Intermediate
- Post Intermediate
- Advanced

We have our own English test which can be found in our online portal or requested. This test will help the student receive the best level of support during their programme. As such, it must be completed in exam like conditions.

Section 7 – Upload Documents

It is now possible to upload the English assessment and academic transcripts to the Pre-Application form.

This section will only appear once all required fields are complete.

Upload Documents

Please upload all required documents in this section

To download the latest versions of the required supporting documents please access the [HSI Partner Resource Centre](#)

Upload Documents

or drag files here.

Required Documents UK *

- Academic Transcripts
- English Assessment

Please confirm that you have uploaded the required documents.

Files can be added to the Pre-Application by either clicking on the blue 'Upload' button or drag documents into the grey box

Check the boxes to indicate what document you have uploaded.

Section 8.a – Save or Submit to HSI

We can only accept Pre-Applications from our registered partners. When you registered with us you would have been given an agent ID (1234ABC). Please enter this code here.

Submit to HSI

Complete details in this section before submitting this application to HSI for review.

Saving - If you would like to save your progress and return at a later stage please click the Save button below.

Please enter your H.S.I. Agent ID *

Date of Submission *

Note: If you do not have an Agent ID, or you are unsure of what your Organisation's Agent ID is, please email Partners@hsinet.org

Submission Note: Following submission of this item you will receive a pdf containing the details of the submission you have made via an email sent to the email address you have entered.

Click here to Submit to HSI

When this document is complete press the blue button to submit. You will receive an email including all of the documents submitted.

Save

If you are uncertain of your Agent ID, please email partner@hsinet.org and this will be sent to you.

The HSI Pre-Application can be saved for up to 14 days, until you and your student are ready to submit it.

Section 8.b – Save or Submit to HSI

A new feature on our digital form Pre-Application is the ability to save your progress.



Click here to Submit to HSI

If your Pre-Application is complete, and all documents are uploaded press the blue button to send it to HSI. You will receive an email to confirm this, which includes all the documents submitted. Our Placements Managers will be in contact within 2 working days with a selection of schools



Save

If you click 'Save', all progress will be saved and a copy of it will be emailed to you.

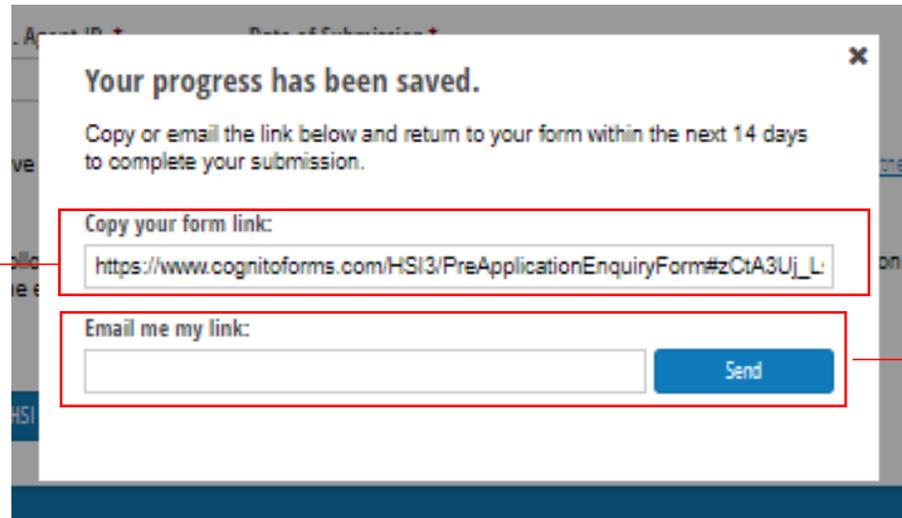
The Pre-Application form can be filled in at the first consultation and completed at a later date, when the English test is complete and transcripts have been obtained. The HSI Pre-Application can be saved for up to 14 days, so that you and your student can submit when you are ready.

Section 8.c – Save or Submit to HSI

A new feature on our digital form Pre-Application is the ability to save your progress.

When you save your progress, this box will appear.

It provides you with a unique link that you can copy and paste to a safe place so that you can return to your Pre-Application



Your progress has been saved.

Copy or email the link below and return to your form within the next 14 days to complete your submission.

Copy your form link:

Email me my link:

There is also an option to enter your email address. Your Pre-Application form and any uploaded supporting documents will be sent directly to you.